

Tuckahoe Public Library Board of Trustees
Meeting Minutes
Monday, October 19, 2009

Call to Order: 7:28

In attendance: Ed Keenan, Alison Chilson, Debbie Coppola, Vitoria Guarino, Ginger Crosby

Guest: Library School Student - Jasmine

Approval of September 2009 minutes. Motion to approve, Alison, Ed 2nd. All in favor.

Signing of Vouchers:

October Vouchers Total: \$4848.15 No Trust in Agency this month.

Generous \$100 donation from Ms. Gorman for Trust & Agency.

Lord & Taylor Fundraiser Discussion to sell tickets. Entire 5 dollars goes to the library. Can use ticket in advance to put items on hold (Nov 7th). Friends of the Library group may sell them as well.

Director's Report:

- Circulation is up from 2007 (5681) and 2008 (6772) to 7728 for September 2009. Up 12.5% from 2008.
- Director's Association met last week and the Director of Bronxville indicated that their circulation was down 7%. Our library circulation is increasing rapidly.
- After three weeks of service, the Teen Librarian left due to a family crisis and then fell ill.
- Julia Legutko has taken this position and her 60 day probation has begun. The library has received her Library certificate and license #. She works 14 hours per week. Thus far she has worked about 32 hours.

Library Board approves hiring of Julia on a provisional basis until 60 day probationary period has elapsed. Motion to approve by Ed and Alison 2nd. All in favor.

There was a recent adolescent altercation in Library and police were called. Parents were notified. Students cannot return for one month. Notations were made in children's files. One child is new in town.

Request to change Rule #5 of the Library Rules list so that each case will be judged on its own merits. Vitoria will investigate wording.

Although we received the grant for the summer reading program, the Library has only 500 dollars in culture & education (for programs). In order to continue with programming, funds from the \$12,000 library contingency fund will be used. Debbie has distributed this in budget lines so that she has a clear sense of expenditure options and

limits. The treasurer says we were 6000 under budget last year, so that amount will be added to the contingency fund.

The equipment line received \$1000 (part of which will be used to replace the main printer which services all public computers).

The supplies line remains unchanged.

Outside Services received \$1000 (example carpet cleaning or window cleaners); village does not provide these specific types of services.

Book line is low so we added to it get it to 30300

Staff Development (conferences and travel) is now \$500.

Culture & Ed (Programming) is now up to \$4000.

We make some money for renting the library room. It may be up to \$9000 this year. We charge 40 dollars per hour.

WLS Mid year budget cuts do not affect our library.

Worst case scenario - They (WLS) MAY not provide some services.

Questions were raised about the Employee Benefits section, but the Town assigns these funds.

Motion to accept the budget as presented. Ed offered the motioned and Alison seconded.

General Updates: Youth Services Storytimes were well attended (87 children and 86 adults). PajamaTime was also well-attended. Thirty-two books were taken out at the bookmobile and they are growing a parent-child book club.

The Tellabration Storytelling Festival is scheduled for November 21st.

Concordia College will present Musical adventures at the Library.

Adult Programs at Tuckahoe Library include Book Club, Memoir Writing Workshop, Halloween Storytime, Meet the Author Events (Oct. 13th/Ms. Shaffer and Nov. 10th, Martin Spett). Mr. Spett, a Holocaust survivor, will discuss his book and his experiences during the Holocaust.

Circulation glitches are resolved.

T-Shirts are for sale at 10 dollars each!

Executive Session

Adjournment: 9 p.m., Motion by Ginger, Alison 2nd.