

**Tuckahoe Public Library Board of Trustees**  
**Meeting Minutes**  
**Monday, May 18, 2009**

**Call to Order:** 7:07 pm

**In attendance:** Joanne Kennedy, Ed Keenan, Jackie McCray, Alison Chilson, Ginger Crosby, Debbie Coppola (Director).

**Signing of Vouchers**

May Vouchers: \$6979.02, Trust & Agency \$127.33

**President's Report:**

Approval of April 2009 minutes with correction of adding Jackie McCray to those in attendance. Motion to approve Joanne, Alison 2<sup>nd</sup>. All in favor

**Library Liaison Report:**

Monthly Library Calendar: Luigi to highlight:

Preschool Story Time – Fridays, 11 AM

Baby Time – Fridays, 1 PM

Memoir Writing Workshop June 5, 12-2 PM

Pajama Time June 8, 8 PM

**Director's Report:**

Budget continued/ do we cut hours? No, the library will maintain its existing schedule of hours. The 12K from the fund balance will allow this to happen. The 12K had been saved from the library budget over many years for the future purchase of RFID tags. It is a smart bar code that replaces the bar codes on all materials in the system. At some point in the future funds for the tags will be necessary in order for Tuckahoe materials to be compatible with the other Westchester libraries. The system is waiting for the cost of RFID tags to come down to an affordable amount. Debbie voiced concerns that spending the saved amount on the budget will interfere with the funding of this project in the future.

Circulation – 6467 up from 6080

Paying fines with a credit card- We agreed that this should be allowed. There should be a set amount and fines above it, can be paid by credit card. This dollar figure was not decided.

If a patron has library fines exceeding \$25.00, their computer access will be blocked through the Westchester Library System.

We discussed the problem of a person taking out multiple items and what WLS could do to help block this in the computer from happening. Debbie is looking into this with WLS.

NY State Construction grants –it was discussed that New York State asked WLS for the names of libraries who would apply for the construction grants if there are no matching funds as a requirement. Debbie put in Tuckahoe as a library that would definitely apply for a grant if matching funds were not needed. She will update the board if she hears anything further.

Tuckahoe, Eastchester Lions Club vision screening took place on May 9<sup>th</sup>.

Debbie attended the Not –For-Profit Leadership Summit –Governor Patterson spoke.

Chapel School kindergarten students will be visiting the library on June 4<sup>th</sup>. Ellen will do stories for the children.

Poetry contest reception June 1, 7 PM – Tuckahoe, Eastchester & Immaculate school students participated. June Nickerson should tape this for the cable station. Mayor Fitzpatrick gives out certificates.

### **Upcoming Events**

See monthly calendar

### **Old Business**

Unattended Children’s Policy - The existing policy was discussed and suggestions were made about increasing the age from 8 to 10 and that 30 minutes should be the length of time for a child to be unattended. Debbie is getting other library policies to review for further discussion next month.

Rules of Conduct & Consequences – The existing policy was discussed and suggestions were made for making the guidelines stricter so they will be taken more seriously and for getting the parents and the youth officer involved when needed.

### **Next Meeting:**

Monday, June 15, 2009

**Public Discussion** – limit to 3 minutes per person

### **Executive Session**

Youth services librarian discussion continues

**Adjournment:** 8:20 PM, Motion by Joanne, Ed 2<sup>nd</sup>, All in favor

Ginger A. Crosby  
Recorder of Minutes